

## **SITE RULES FOR AVONMOUTH TREATMENT CENTRE**

### **GENERAL**

- Site access is via Albemarle Chemicals – please sign in at their security and respect their site rules.
- The speed limit on site is **10** mph.
- Minimum PPE required is hard hat, hi-vis vest / coat, long sleeves / trousers, safety glasses, safety footwear. Depending on task to be performed additional PPE may be required.
- Mobile phones must **not** be used in operational areas of the site.
- **NO** eating, drinking or smoking is permitted on site other than in the authorised areas.
- All vehicles, plant and equipment will be operated in a manner showing due care and attention to safety, having regard to all circumstances at the time.
- **No** young persons under the age of 18 are allowed on site.
- All accidents and near misses must be reported to an Augean representative immediately.
- Instructions given by operational personnel must be followed at all times.

### **DRIVERS**

**On arrival at site for the first time, drivers will be asked to confirm in writing their understanding and acceptance of these site rules.**

- On arrival drivers should report to the Plant Operator of the Plant relevant to their load, and shall be under the supervision of that Operator and must follow their instructions.
- All incoming loads must be “Safe for Transport” in compliance with latest CDG Regulations / ADR Regulations. Drivers are expected to carry licenses (and ADR licenses where appropriate). Drivers must show licenses to Operators if requested to do so.
- Drivers must remain in control of their vehicles at all times during loading / offloading.
- Drivers must give way to pedestrians and forklifts.

### **Packages**

- Loads with double stacked containers (IBC's, 205 litre drums) containing materials (either on pallets or not) will not be accepted. Trailers using a second raised floor are acceptable BUT will only be offloaded in daylight hours.
- Pallets containing two or more 205litre drums must have the drums banded or securely shrink wrapped together. Single drums should be bound to the pallet.
- Small packages (containers of less than 205 litres) should be bound or shrink-wrapped on a pallet and containers stacked no more than two high.

### **Bulk Loads**

- Where top access is required e.g. for top loading, the tanker must have handrails for safe high-level access and an observer must be present. For core sampling incoming loads, the site has a fixed gantry system to safely access the top of the tanker.
- Bulk liquids may be discharged / loaded by site pumps or by tanker PTO. The majority of oil / water / sludge loads need to be pumped off by the tanker. The most common fittings required are 3” or 4” Bauer female end. Hoses must be suitable and fit for purpose.

- All spillages must be cleaned up and reported to the Plant Operator and recorded in the spill log.

### **VISITORS AND CONTRACTORS**

- All visitors and contractors to site must park in the Augean Car Park and sign in at Augean Reception on arrival.
- Contractors – A Site Induction is required before any work can commence.
- Visitors - Your Augean representative must accompany you throughout your visit to site.

#### **Before leaving the site:**

- All visitors and contractors must return to reception and sign out.

**The above rules and procedures do not in any way supersede or take precedence over the legal and contractual requirements that relate to the operation of particular sites.**