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ENVIRONMENT
AGENCY

ENVIRONMENTAL PROTECTION ACT 1990
SECTION 37 (1) (b)

WASTE MANAGEMENT LICENCE
NOTICE OF MODIFICATION

LICENCE REF No: 7/C/91/0373	FACILITY TYPE: Waste Transfer/Treatment
LICENCE HOLDER: Proactive Waste Solutions Limited	LICENSED FACILITY:
The Company Secretary Proactive Waste Solutions Limited Unit 15A Cannock Industrial Centre Walkmill Lane Bridgtown Cannock Staffordshire WS11 3LN	Unit 15A Cannock Industrial Centre Walkmill Lane Bridgtown Cannock Staffordshire WS11 3LN
Company Registration No 04062656	

WHEREAS on the 15 August 1991 the Staffordshire County Council issued a waste disposal licence (now to be treated as a waste management licence) in pursuance of its powers under Part I of the Control of Pollution Act 1974 for the above named facility to Cannock Distribution and Recovery.

AND WHEREAS on the 1st April 1996 the powers and duties of all waste regulation authorities in England and Wales transferred to the Environment Agency ("the Agency") by virtue of section 2 of the Environment Act 1995.

AND WHEREAS on 22 April 1994 the said licence was modified and on 5 October 2000 the said licence was transferred to Link TS Limited and on 16 October 2003 the said licence was transferred to Proactive Waste Solutions Limited

NOTICE IS HEREBY GIVEN that the Agency modifies the conditions of the said licence in accordance with Section 37(1)(b) of the Environmental Protection Act 1990 and as set out in the Schedule attached to this notice.

Signed

Name Roger Grainger

Team Leader - Environment Management

Dated 3 March 2004

This modification shall take effect on 5 March 2004 at 00.01 hours

YOUR ATTENTION IS DRAWN TO THE RIGHTS OF APPEAL DETAILED AT THE END OF THIS MODIFICATION.

SCHEDULE - CONDITIONS RELATING TO THIS MODIFICATION

Modification of conditions under section 37(1)(b) as follows:

1. Delete condition A5.
After existing condition A9, add new condition A10.

Condition A 10 Hours of Operation

No condition set - the permitted operating hours are covered by the planning permission.

2. Delete condition B2.
After existing condition B10, add new condition B11.

Condition B11 Site Security

Site security systems shall be provided at all times during the subsistence of this licence, the objective of which shall be to prevent access by humans and livestock which is not authorised either by the Licence Holder or under legal powers of entry. These shall be installed, operated and maintained, and shall be fully documented and recorded, in accordance with section 3.1 of the working plan and the following requirements specified in table B11:

Table B11 Site security system standards

Maintenance standards	The site security shall be fully inspected at the commencement of each working day, and recorded in the site diary. Any defects or damage shall be made secure by the end of the working day, and shall be fully repaired within 5 working days of the damage being detected. All repairs shall be recorded in the site diary.
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3. Delete condition B3.
4. Delete condition D14.
After existing condition D22, add new condition D23.

Condition D23 Engineered Site Drainage Systems

D23 (i) Provision and maintenance of site drainage systems

No waste [or other potentially polluting materials which are to be used in combination with those wastes in the specified waste management operations] shall be deposited, stored, treated or otherwise handled in any area of the site until the engineered site drainage system for that area has been constructed and completed in accordance with this condition and section 2.2 of the working plan.

D23 (ii)

The engineered site drainage systems shall be designed, constructed, inspected, validated and maintained, and shall be fully documented and recorded, to be fit for purpose and to meet the standards specified in section 2.2, 2.3 and 2.4 of the working plan.

D23 (iii) Construction Quality Assurance of New Site Drainage Systems

No wastes shall be deposited, stored, treated or otherwise handled in any area [or in any fixed tank] for which an engineered site drainage system has been newly constructed to meet the requirements of this condition until:

- (a) details of the identities, relevant experience and relevant qualifications of the personnel who will be providing Quality Assurance of the engineered site containment and drainage systems have been submitted in writing to the Agency and acknowledged in writing by the Agency;
- (b) the engineered site drainage system has been constructed in accordance with section 2.2 of the working plan and the other requirements of this condition;
- (c) the Validation Report on the construction of the engineered site containment and drainage system has been submitted in writing to the Agency and has been acknowledged in writing by the Agency.

5. Delete condition D21.

6. Delete condition E5.
After existing condition E8, add new condition E9.

Condition E9 Potentially Polluting Leaks and Spillages of Waste

E9 (i) Potentially polluting leaks and spillages from vehicles, plant and equipment

All vehicles used on the site by the operator, and all plant and all equipment used on the site in connection with specified waste management operations, shall be operated and maintained with the objective of preventing potentially polluting leaks and spillages of wastes [or other potentially polluting materials which are to be used in combination with those wastes in the specified waste management operations].

X E9 (ii) Potentially polluting leaks and spillages from drums and other mobile containers

Each drum or other mobile container used to hold wastes which consist of or contain potentially polluting liquids, sludges or powders, [or other potentially polluting materials which are to be used in combination with those wastes in the specified waste management operations] shall be, while on the site:

- a) loaded and unloaded in accordance with the specified handling procedures;
- b) filled and emptied in accordance with the specified filling and emptying procedures;
- c) clearly and unambiguously labelled regarding its contents, unless the contents are clearly identifiable by visual inspection;

- d) inspected and maintained according to the specified maintenance schedules and procedures, which shall be fully documented and recorded;
- e) in the event of damage or deterioration to a container that is, or is likely to cause, a leak, that container shall be repaired or replaced immediately; and these actions shall be carried out in accordance with section 6.3, 6.5, 6.6, 6.7 and 7 of the working plan.

X **E9 (iii) Control and remediation of leaks and spillages**

In the event of any potentially polluting leak or spillage occurring on site, documented control and remediation procedures shall be implemented immediately and recorded, in accordance with section 6.6 of the working plan.

E9 (iv) Leak and spillage action plan

In the event of any leak or spillage which may compromise the effectiveness of the pollution control regime and which either is leading or may imminently lead to pollution of the environment, harm to human health or serious detriment of the amenities of the locality, a Leak and Spillage Action Plan shall be implemented immediately and recorded, in accordance with section 11 of the working plan.

7. Delete condition E6.

EXPLANATORY NOTES - including rights of appeal.

RIGHTS OF APPEAL

Section 43(1) of the Environmental Protection Act 1990 provides that:

Where, except in pursuance of a direction given by the Secretary of State, the conditions of a licence are modified, the licence holder may appeal from the decision to the Secretary of State.

Therefore, if you feel aggrieved by the decision detailed on the attached notice, you may obtain the appropriate form on which to give written notice of an appeal from :-

The Planning Inspectorate
Room 4/19 Eagle Wing
Temple Quay House
2 The Square
Temple Quay
Bristol
BS1 6PN

For Wales, the address is -
The Planning Inspectorate
Crown Buildings
Cathays Park
Cardiff
CF10 3NQ

Tel: 0117 372 8812
Fax: 0117 372 6093

Tel: 02920 823859
Fax: 02920 825150

This notice of appeal should be accompanied by the following information:

- A statement of the grounds of appeal;
- A copy of any application to modify the licence
- A copy of the licence;
- A copy of any correspondence relevant to the appeal;
- A copy of any other document relevant to the appeal including, in particular, any relevant consent, determination, notice, planning permission, established use certificate or certificate of lawful use or development and
- A statement indicating whether you wish the appeal to be in the form of a hearing or on the basis of written representations.

You are also required to serve a copy of your notice of appeal, together with copies of any the above documents that have accompanied your notice of appeal, on the Environment Agency (at the address overleaf). You should appeal within 6 months of the date that this notice takes effect but the Secretary of State may allow notice of appeal to be given after the expiry of this time period.

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STAFFORDSHIRE COUNTY COUNCIL
CONTROL OF POLLUTION ACT 1974

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WASTE DISPOSAL SITE LICENCE

To Cannock Distribution & Recovery,
Walkmill Lane,
Bridgtown,
CANNOCK,
Staffs. WS11 3LN

In Pursuance of their powers under Section 5 of the
above mentioned Act the Staffordshire County Council
as Waste Disposal Authority hereby licence

(name and
address of
licence holder)

Cannock Distribution & Recovery
.....
(hereinafter called "the Holder") of
Walkmill Lane, Bridgtown, Cannock.
.....

(land to which
licence applies)

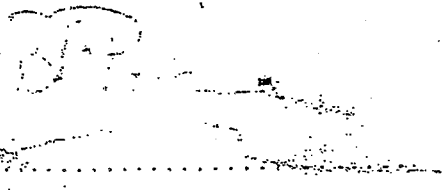
being the occupier of land at..... Walkmill Lane,
Bridgtown, Cannock.
.....
more particularly described in Application

Reference:..... WDL C44 dated..... 4 April 1991.
(hereinafter called "the Site")

In accordance with the conditions appended hereto.

This licence does not purport to convey any approval or consent which may
be required under any enactment other than Section 5 of the Control of
Pollution Act 1974.

Dated this 15th day of August 1991



County Clerk & Chief Executive

CONTROL OF POLLUTION ACT 1974
Section 7

Notice of Modification of Waste Disposal Licence Conditions

Cannock Distribution and Recovery Ltd

To

Walkmill Lane

.....

Bridgtown

.....

CANNOCK WS11 3LN

WHEREAS on 15 August 19 91 you were granted a Waste Disposal Licence by the* Staffordshire County Council relating to

Unit 15, Cannock Industrial Centre, Walkmill Lane, Bridgtown, Cannock subject to the conditions set out therein

~~[AND WHEREAS you have applied for the said conditions to be modified]~~

~~IN XXXX you made application for~~

Staffordshire County Council

NOTICE is HEREBY GIVEN that the* (hereafter called "the Authority") modifies the said conditions as follows:—

So that the Conditions of the Licence as modified, are specified in the attached schedule.

Such modification shall take effect on † 22 April 1994 at 12.00 noon

~~[IN the opinion of the Authority it is necessary for the purpose of preventing pollution of water or danger to public health that Section 10 (2) of the Control of Pollution Act 1974 should not apply.]~~

DATED 20 April 1994

(Signed) 

(Designation) County Clerk & Chief Executive

County Buildings, Martin Street, STAFFORD
(Address of Authority)

N.B.—The person served with this notice may appeal against the authority's decision to the Secretary of State within six months or such longer period as the Secretary of State may allow. (See notes overleaf.)

[The person on whom this notice is served may also make application to the Secretary of State for a ruling as to whether the Authority has acted reasonably in including the above statement as to the non-application of section 10 (2) of the Act. See notes overleaf.]†

* Insert name of Authority, as appropriate.

† Insert date and time when modification takes effect.

† These paragraphs should be included if it is intended that the decision shall have effect even when an appeal is pending.

NOTES

Appeals

Your attention is drawn to the fact that if an applicant is aggrieved by the decision of the Waste Disposal Authority in granting a licence subject to conditions, he may appeal to The Secretary of State in accordance with Section 10 of the Control of Pollution Act 1974. Appeals must be notified within six months of the date of this notice to The Secretary, Department of the Environment, Land Wastes Division, Room B556, Romney House, Marsham Street, London, SW1P 3PY. The Secretary of State has power to allow a longer period for the giving of notice of an appeal, but he will not normally be prepared to exercise this power unless there are special circumstances which excuse the delay in giving notice of an appeal.

TABLE OF CONTENTS

A.	GENERAL	1
A.1	Site Covered by Licence	1
A.2	Operation of the Site	1
A.3	Working Plan	1
A.4	Authorised Activities	2
A.5	Hours of Operation	2
A.6	Emergency Situations	2
A.7	Commencement and Recommencement of Operations	2
A.8	Display of Site Licence and Working Plan	3
A.9	Contravention of Conditions	3
B.	SITE PREPARATION AND INFRASTRUCTURE	4
B.1	Site Identification Board	4
B.2	Site Security and Fencing	4
B.3	Site Access Gates	4
B.4	Hardstandings, Bunded Areas and Bays	5
B.5	Site Drainage	5
B.6	Site Office	5
B.7	Fuel Storage Tanks	5
B.8	Fuel Storage Bunds	6
B.9	Drum Storage Bunds	6
B.10	Removal of Water from Bunds	6

C.	WASTE TYPES	7
C.1	Permitted Types and Quantities of Waste	7
C.2	Laboratory Chemicals	7
C.3	Solvent Storage	7
C.4	Permitted Waste Storage	7
C.5	Empty Drum Storage	7
C.6	Storage of Non-Permitted Wastes	7
D.	RECEPTION, HANDLING AND REMOVAL PROCEDURES	8
D.1	Pre-notification of Waste	8
D.2	Inspection of Waste	8
D.3	Testing of Waste	8
D.4	Non-Conforming Waste	8
D.5	Removal of Non-Conforming Waste	9
D.6	Labelling of Waste	9
D.7	Dedicated Waste Storage	9
D.8	Waste Sampling	10
D.9	Selection of Samples	10
D.10	Storage of Bulk Waste	10
D.11	Inspection of Containers	11
D.12	Low Flashpoint Wastes	11
D.13	Segregation of Wastes	11
D.14	Surface Water	11
D.15	Receipt, Storage and Treatment Areas	11

D.16	Waste Storage	12
D.17	Staffing and Management	12
D.18	Machinery, Plant and Equipment	12
D.19	Breakdown of Machinery, Plant and Equipment	12
D.20	Storage and Maintenance of Equipment	12
D.21	Provision of Artificial Lighting	13
D.22	Storage of Absorbent Wastes	13
E.	AMENITY MEASURES	14
E.1	Ventilation	14
E.2	No Smoking Areas	14
E.3	Fires	14
E.4	Contaminated Water	14
E.5	Treatment of Spillages	14
E.6	Recording of Spillages	15
E.7	Netting and Sheeting of Loads	15
E.8	Malodorous Wastes	15
F.	RECORD KEEPING	16
F.1	Incoming Waste	16
F.2	Outgoing Waste	16
F.3	Monthly Summary	16
F.4	Site Diary	17

Schedule A - Types and Quantities of Waste

Site Name: Cannock Distribution & Recovery, Walkmill Lane, Bridgtown

Operator: Cannock Distribution & Recovery

Reference: 7/C/91/0373

A. GENERAL

A.1 Site Covered by Licence

This licence and its conditions shall apply to the area (hereinafter called "the site") coloured pink on the plan number 178/90-3 submitted with the Waste Disposal Licence Application dated 7 March 1991.

A.2 Operation of the Site

The site shall be operated in accordance with the following licence conditions and in accordance with the methods of operation described in the Working Plan. The current issue of the Working Plan shall be in accordance with the requirements of Condition A.3 [Working Plan].

A.3 Working Plan

The current Working Plan shall consist of the latest issue approved by the Waste Disposal Authority (the "WDA").

- (i) Any proposed revision, alteration or modification of the current Working Plan shall be submitted to the WDA and shall not be implemented until the written approval of the WDA is obtained.
- (ii) A minimum of one months notice shall be given to the WDA of any proposed revision, alteration or modification of the current Working Plan.

A.4 Authorised Activities

The site shall be licensed for the storage, treatment and transfer of the waste materials defined in Condition C.1 [Permitted Types and Quantities of Waste] and Schedule A [Permitted Types and Quantities of Waste].

A.5 Hours of Operation

Subject to Condition D.21 [Provision of Artificial Lighting] the operation of the site shall be restricted to the following periods, namely:-

- DELETED 3/13/04 mod*
- (i) Monday to Friday - 0700 - 1800
Saturdays - 0700 - 1300
 - (ii) Operations shall not take place on any Sunday, Bank or other Public Holiday other than Good Friday except with the prior agreement in writing of the Waste Disposal Authority.

A.6 Emergency Situations

For the purposes of this licence an emergency shall be a situation in which in the opinion of the WDA there is an imminent danger of:

- (i) serious pollution of the environment; and/or
- (ii) serious harm to human health; and/or
- (iii) the activities authorised by the licence becoming seriously detrimental to the amenities of the locality.

A.7 Commencement/Recommencement of Operations

Not less than 14 days written notice shall be given to the WDA of the date on which operations are to commence or recommence in the event of a temporary cessation for a period in excess of three months.

A.8 Display of Site Licence and Working Plan

The terms of this licence shall be made known to any person who is given responsibility for the management or control of the site and a copy of this licence and its conditions and current Working Plan shall be displayed at the site control office.

A.9 Contravention of Conditions

No waste shall be deposited or received at the site at any time when any condition of this licence is being contravened.

A10 added - 3/3/04 - see mod[^]

B. SITE PREPARATION AND INFRASTRUCTURE

B.1 Site Identification Board

No waste shall be received at the site unless a site identification board of durable material and finish is being prominently displayed at the site entrance.

- (i) The site identification board shall show the hours when the site is open, the site reference number (WDL.C44), the name of the site, the name, address and telephone number of the operator and of the Waste Disposal Authority, and shall include the words "Private Transfer Station - Special Wastes."
- (ii) In the event of loss of or damage to the board, then it shall be repaired or replaced within 7 days of such loss or damage being detected.

B.2 Site Security and Fencing

~~The site shall be secured by a 2 metre high chain link fence topped with three strands of barbed wire, and operational areas shall be secured by a concrete wall of 2 metres topped by three strands of barbed wire in accordance with the Working Plan. The fencing and wall shall be inspected each working day, and any damage or holes repaired within 48 hours of being detected.~~

B.3 Site Access Gates

~~All gates and doors allowing access to the site shall be kept closed and locked out of the hours specified in Condition A.5 [Hours of Operation] and at all times the site is unattended. The gates and doors shall be inspected each working day, and any damage repaired within 48 hours of being detected.~~

B.4 Hardstandings, Bunded Areas and Bays

Prior to the reception of any waste, the holder shall construct a water impermeable hard standing across the area indicated in the Working Plan. The hard surfaces, bunds and storage bays within the site shall be maintained in a good state of repair at all times.

B.5 Site Drainage

Prior to the receipt of any waste:

- (i) All drains inside the site as indicated in the Working Plan shall be sealed and made impermeable.
- (ii) All roof waterdrains shall be sealed and bunded to prevent the discharge of any polluting effluent during a fire or spillage incident.
- (iii) The underground steel tanks beneath the drum crushers shall be surrounded (base and sides) by a minimum of 150 mm. of concrete.

B.6 Site Office

A site control office shall be provided and maintained at the site, as indicated in the Working Plan.

B.7 Fuel Storage Tanks

Any tank used for the storage of oils, fuels or liquid wastes within the site shall be of a type and construction suitable for the material to be contained, and shall at all times bear a conspicuous label stating the contents of the tank.

B.8 Fuel Storage Bunds

Any facilities for the bulk storage of oils or fuels or any other liquids shall be sited on impervious bases and surrounded by impervious bund walls. The size of the bunded area should be at least equivalent to the capacity of the tank plus 10%. If there is multiple tankage, the compound should be at least equivalent to the capacity of the largest tank plus 10% or 25% of the total volume of the tanks (whichever is the greater). All filling points, vents and sight glasses must be located within the bund. There must be no drain through the bund floor or walls (BS 799 Part 5: 1987 refers).

B.9 Drum Storage Bunds

The drum storage bunds as shown in the Working Plan shall be able to hold and contain 110% of the volume of the largest individual drum, or container stored within that area. Each storage area shall be constructed so as to contain any spillages.

B.10 Removal of Water from Bunds

Water shall be removed from any bunded area and disposed of so as to maintain the available capacity of the bunded area. Any spillage within the bunded area shall be removed forthwith.

B11 Added modⁿ 3/3/04

C. WASTE TYPES

C.1 Permitted Types and Quantities of Waste

The site shall be licensed to receive Difficult and Special Wastes as specified in Schedule A of this licence, at a rate not exceeding a combined total of 200 tonnes/day.

C.2 Laboratory Chemicals

Laboratory chemicals in individual containers received at the site shall not be of greater than 3 kg. capacity for solids or 5 litres for liquids.

C.3 Solvent Storage

The total quantity of waste solvents stored in the solvent drum storage area as shown in the Working Plan shall not exceed 100 tonnes.

C.4 Permitted Waste Storage

The total quantity of waste stored in the internal storage areas A and B shall not exceed 500 tonnes.

C.5 Empty Drum Storage

The total number of empty drums stored on the site shall not exceed 250.

C.6 Storage of Non-Permitted Wastes

The licence holder shall not without the prior permission of the Waste Disposal Authority store or keep or cause or permit to be stored or kept for any period on the site any waste material other than any of the waste materials specified in Schedule A of this licence and received in accordance with the conditions specified herein.

D. RECEPTION, HANDLING AND REMOVAL PROCEDURES

D.1 Prenotification of Waste

All incoming waste materials, shall be prenotified to the licence holder at least 24 hours prior to its receipt with the following information:

- (i) Name and address of the producer.
- (ii) Name and address of the carrier.
- (iii) Description of the incoming material and its contaminants.
- (iv) Analysis of the waste.
- (v) Quantity of the incoming material and type of secure container.
- (vi) Date and estimated time of the delivery.

D.2 Inspection of Waste

Incoming waste materials shall only be received in secure containers. Upon receipt, each container shall be inspected to ensure that there are no leakages. Any container which leaks shall immediately be placed into a larger secure container so as to contain the leakage.

D.3 Testing of Waste

Upon receipt, the chemist shall inspect the contents of each container to confirm that the physical appearance of the waste conforms to the description provided, and conduct all necessary physical or chemical tests to ensure that the waste conforms to the analyses provided.

D.4 Non-Conforming Waste

All waste not conforming to the requirements of Conditions C.1 to C.6 [Section C Waste Types] inclusive shall be turned away or removed from the site in accordance with the requirements of Condition D.5 [Removal of Non-Conforming Waste].

D.5 Removal of Non-Conforming Waste

Where non-conforming waste is detected after being deposited it shall either:

- (i) be re-loaded immediately onto the vehicle making the deposit, or
- (ii) where due to circumstances outside the holders control it is impracticable to re-load the waste onto the vehicle making the deposit, it shall be stored in a container in a specified area previously agreed in writing with the WDA and incorporated in the Working Plan. The waste shall be removed to a suitably licensed site within 5 days. The WDA must be informed forthwith of all cases where such wastes have to be stored at the site.

D.6 Labelling of Waste

Upon receipt, a clear and visible label shall be attached onto each container or pallet of waste which clearly states the contents of the container, the date of reception and the producer or a control number. The label shall remain attached to the container throughout the period of storage.

D.7 Dedicated Waste Storage

After inspection and testing of the contents of each container as required by Conditions D.2 [Inspection of Waste] and D.3 [Testing of Waste], the holder shall immediately place the waste into the appropriate dedicated storage area as shown in the Working Plan.

D.8 Waste Sampling

The chemist shall take representative samples of each load of waste accepted in containers greater than 5 litres in capacity. Such samples shall be labelled with the same information required by Condition D.6 [Labelling of Waste], and shall be retained on the site for a minimum of 14 days. Samples shall be made available for inspection on request by officers of the WDA.

D.9 Selection of Samples

A maximum of one in every ten of the samples taken by the chemist, may be selected by officers of the WDA and shall be subjected to an analysis to confirm that the sample conforms to the analysis provided by the waste producer. All costs involved in complying with this condition shall be met by the licence holder.

D.10 Storage of Bulk Waste

If waste is to be deposited in bulk storage tanks:

- (i) A sample of the waste shall be mixed with a sample of waste currently stored in the bulk storage tank by the chemist.
- (ii) The chemist shall observe whether any adverse chemical reactions or physical interactions take place (e.g. liberation of heat or evolution of any gases).
- (iii) If any adverse chemical reactions or physical interactions are observed, then the waste shall not be deposited in the bulk storage tanks.

D.11 Inspection of Containers

All containers shall be stored such that each one may be visually inspected and shall be inspected daily to ensure that there are no leakages or spillages. Any container which leaks, or shows signs of leakage, shall immediately be placed into a larger secure container so as to contain any leakage.

D.12 Low Flashpoint Wastes

All liquid wastes with a flashpoint of 40° Celsius or less shall be stored in the solvent drum storage compound as shown in the Working Plan.

D.13 Segregation of Wastes

All wastes shall be segregated and stored so that in the event of the escape of any waste there is no risk of incompatible chemical reactions. Segregation of incompatible drummed wastes in the drum storage bunds shall be achieved by the construction of block walling at a minimum height of 1.0 metres as shown in the Working Plan. The walls shall be high enough to prevent any stacked drums from falling out of the drum storage areas.

D.14 Surface Water

All surface water from the site except roof water shall be contained, and removed off site for treatment at a suitable licensed facility, or shall be discharged to foul sewer under consent from Severn Trent Water Ltd.

D.15 Receipt, Storage and Treatment Areas

No waste shall be received, stored or treated on any area of the site not covered by a water impermeable hardstanding.

D.16 Waste Storage

All waste shall be stored on site within the bunded areas as shown in the Working Plan.

D.17 Staffing and Management

The licence holder shall employ at least one competent person who possesses a minimum qualification of a Degree or a Higher National Certificate in Chemistry or an equivalent qualification. This person shall be referred to as "the chemist". The site shall be manned by at least two operatives when it is open for the reception of wastes. One operative shall be the chemist.

D.18 Machinery, Plant and Equipment

The transfer station shall be equipped with a fork lift truck or similar machine to move wastes within the site after the waste has been checked in accordance with the procedures specified in Section D of this licence.

D.19 Breakdown of Machinery, Plant and Equipment

In the event of a breakdown of the fork lift truck or similar machine, and no replacement being available within 24 hours, no waste shall be accepted at the site until a suitable machine is available to handle the waste. The date and time of any such breakdown shall be recorded in the site diary.

D.20 Storage and Maintenance of Equipment

Suitable facilities shall be provided and maintained for the storage and for maintenance of equipment used on the site.

D.21 Provision of Artificial Lighting

Notwithstanding the hours of operation permitted by Condition A.5 [Hours of Operation], no operations shall take place outside the building during the hours of darkness as defined by official lighting up times (i.e. half an hour after sunset to half an hour before sunrise) unless adequate artificial lighting is provided maintained and utilised. This lighting must be independent of vehicle lighting.

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D.22 Storage of Absorbent Wastes

Absorbent wastes stored within the site, at the location indicated in the Working Plan, for the purposes of physical treatment of other wastes shall:

- (i) be contained at all times to prevent windblown dust and debris
- (ii) stacked no higher than 2.0 metres and each stack shall not extend for more than 20.0 metres in any direction.
Absorbent waste stacks shall be no closer than 1.0 metre to the perimeter fencing and 2.0 metres from the concrete block wall within the site and there shall be access around at least 3 sides. Where possible all vegetation should be removed from within 3.0 metres of absorbent wastes
- (iii) not exceed a maximum of 300 tonnes.

D23 added - mod[^] 3/3/04

E. AMENITY MEASURES

E.1 Ventilation

All areas where waste is stored under cover shall be adequately ventilated at all times.

E.2 No Smoking Areas

There shall be no smoking within the site at any time except in the designated areas.

E.3 Fires

No material shall be burned within the boundaries of the site at any time. A fire at the site shall be regarded as an emergency and immediate action shall be taken to extinguish it. All outbreaks of fire shall be notified forthwith to the Waste Disposal Authority.

E.4 Contaminated Water

No spillages, trade effluent or contaminated water shall enter any watercourse, soakaway or surface water sewer.

E.5 Treatment of Spillages

Any spillages or leakages of waste shall be immediately cleaned up by either:

- (i) absorption on suitable solid materials e.g. absorbent granules, soda ash, lime or sand, which shall be stored on the site at all times.
- (ii) collection in a suitable container.

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E.6 Recording of Spillages

The time, date and nature of any spillage or leakage, and the subsequent action taken to clean it up, shall be recorded in the site diary.

~~Deleted 3/3/04~~

E.7 Netting and Sheeting of Loads

The licence holder shall take all reasonable steps to ensure all loads of waste in open containers being received and leaving the site are adequately netted or sheeted.

E.8 Malodorous Wastes

Wastes which have the potential to emit odours shall not be tipped into the drum crusher pits.

E9 added 3/3/04 mod¹

F. RECORD KEEPING

F.1 Incoming Waste

The licence holder shall keep a daily record of all incoming waste materials, to include:

- (i) Name and address of the producer(s).
- (ii) Name and address of the carrier.
- (iii) Quantity and type of waste material.
- (iv) Date of collection from the producer.
- (v) Date and time of reception at the site.

This information shall be made available for inspection by any authorised officer of the Waste Disposal Authority.

F.2 Outgoing Waste

The licence holder shall keep a daily record of all outgoing waste materials, to include:

- (i) Quantity and type of waste material(s) comprising each load.
- (ii) Destination point or disposal site for the waste material(s) comprising each load.
- (iii) Date and time of removal from the site.

This information shall be made available for inspection by any authorised officer of the Waste Disposal Authority.

F.3 Monthly Summary

The information specified in Conditions F.1 [Incoming Waste] and F.2 [Outgoing Waste] shall be submitted to the Authority monthly to be received by no later than the 21st day of the month following the period to which the record relates.

F.4 Site Diary

A site diary shall be maintained in the site office. This diary shall be made available for inspection by any authorised officer of the Waste Disposal Authority. The holder shall use the site diary to record a daily log of events relating to the operation of the site and shall include details of breakdowns, spillages, fires, vapour emissions, rejected loads, and damage to fencing, gates, hard surfaces, bunds and storage bays.